

FREEDOM VILLAGE STORE CONSIGNMENT INFORMATION

Welcome! We are pleased that you want to consign your items at the Freedom Village Store (FVS). Those who bring their consignments to FVS can be sure the process will be handled with care and accuracy. Our consignment procedures support the FVS operating structure as a **volunteer-run** enterprise and follow generally-accepted practices in the resale industry. We ask that you please follow these procedures so we may provide you with the best possible environment in which to sell your items.

FVS accepts items for consignment by appointment only. To make an appointment, contact our management consultant, Miranda Sandahl, at freedomvillagestore@gmail.com, or call 603-539-3077, to set a mutually agreeable time to bring in and review the items you wish to consign. Larger items may be previewed by photo (either via email to the above address or on a camera or cell phone during your in-store appointment).

All consignment items must be clean, free of dust or stains, polished, and be in desirable condition and quality for resale. Please take the time to make your items look their best because their appearance will determine how quickly they sell and at what price. Also, please let us know if there is special information about an item that you wish to include that will help it sell -- for example, age of an antique, type of wood, well-known manufacturer, or special edition item.

FVS will accept items that we believe our customers will buy. Sometimes there will be items we cannot sell. Please understand that our customers' preferences are key to our selection guidelines. In addition, we may need to limit certain items depending upon space constraints and/or volume of like items already in the Store.

Items We Consider	Items we DO NOT Accept
Framed artwork & pictures (limited to 3 per consignor)	Appliances, kitchen utensils, & household items
Unique or antique linens	Books, magazines, record albums, tapes
Baskets (new or vintage)	Florist vases
Crystal, brass (limited), silver (based on uniqueness)	Linens (bedding, towels) & machine-made rugs
Original paintings (limited to 3 per consignor)	Luggage
Decorative home accessories	Plastic lawn furniture
Furniture	Pressed wood furniture, futons, pianos or organs
Antique, vintage, & collectible items	Sewing machines
Small lamps	Stuffed animals, used children's toys (unless unique)
Items of local interest (mountains, lakes, etc.)	Used clothing
Local artisan & craft items	Yard sale items
Small architectural pieces	
Individual china pieces such as serving dishes	

Consignors are highly valued at the Freedom Village Store. It is your consignments that help keep us in business. We want to make the process as convenient and as mutually beneficial as possible. We will do our very best to keep Consignors informed at all times and staff will be available to contact you on any questions you may have.

January 2012

FREEDOM VILLAGE STORE CONSIGNMENT AGREEMENT

Assigned Consignor Number _____

**This Agreement is made (mm/dd/year) _____ between _____ (Consignor)
and The Freedom Village Store (hereinafter FVS).**

1. FVS will accept consignment items by appointment only.
2. FVS will display items for five months. FVS reserves the right to extend the consignment period on individual items depending upon the time of year in which the item was taken in or other factors as may be agreed upon.
3. FVS will complete an inventory of consigned goods to include price and consignment ending date which the Consignor will sign for acceptance. A copy will be provided to the Consignor and another for FVS file.
4. FVS reserves the right to accept or reject any items and reserves the right to limit the total quantity of items per Consignor. FVS will work with Consignor to determine acceptable selling price.
5. Consignment items must be clean, free of dust or stains, polished, and in desirable condition and quality for resale.
6. FVS will provide space to display consigned items in exchange for 30% of the selling price.
7. FVS agrees to pay the Consignor 70% of the selling price. FVS will provide the Consignor with an accounting of items sold, the selling price, and remittance of monies collected within 15 days after the end of each month. FVS will not issue a check on sales of less than \$10 in any month.

Consignor Initial _____

8. FVS reserves the right to reduce the price of consigned items in 10% increments after 90 days of the 5-month consignment period. Total reduction will not exceed 30% of the original price without approval of the Consignor.
9. Consignors may pick up unsold items by appointment at the end of the 5-month consignment period. Any items removed must be signed out of the FVS consignment inventory.
10. This agreement will be continuous for all future consignments until such time as a new or changed agreement is offered for approval and signature.
11. FVS reserves the right to terminate this agreement at any time for any reason.

Liability

- 12. FVS will provide general property and liability insurance on its premises.
- 13. FVS is not responsible for loss, damage, or theft of any consigned item.
- 14. FVS will do its best to safeguard consigned merchandise, however, it is understood that all items are left at the owner’s risk.

Consignor Initial _____

Please provide full information below in case we need to contact you.

_____ Consignor Name (Please Print)	_____ Contact Telephone Number
_____ Street Address or PO Box	_____ E-Mail Address
_____ City, State	_____ Zip

_____ Signature	_____ Date
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FVS representative accepting agreement:

_____ Signature	_____ Date
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